

THE GAGE CURLING ASSOCIATION BYLAWS

PURPOSE

1. These bylaws are a set of rules for the operation of the Association and are written to supplement the Constitution of the Gage Curling Association and the Commander's policies as defined in CGSO 5.2.17.

COMMITTEES/EXECUTIVE POSITIONS

2. IAW CFAO 50-20, the Executive Officer, the Vice President, the Secretary and Treasurer shall be regular members and elected at a general meeting and approved by the Base Commander. In the event that no one is elected into one of these positions, the Base Commander will appoint individuals to fulfill these rolls.

3. The remaining Executive members may either be appointed by the Executive Officer or elected from the remaining members of the association. Junior members 18 years of age and older are eligible to fill Executive position.

4. The Manager of the Gage Curling Club is an ex-officio member.

5. The functional organization chart is outlined at Annex A.

DUTIES/RESPONSIBILITIES

6. The duties and responsibilities of the Executive Committee positions are outlined at Annex B.

MEETINGS

7. The Executive Committee meetings will be called at the discretion of the Executive Officer. As a minimum, the Executive Committee will meet once per month during the Curling Season (October to March). Additionally, a minimum of one Executive Committee meeting must be held during the off-season (April to September) in preparation for up-coming season.

8. Meetings for established sub-committees may be called at the discretion of the appropriate sub-committee chair.

9. Upon the recommendation of the Executive Officer, the Executive Committee may authorize a General Membership Meeting for the purpose of discussing business specific to the Curling Association. The minutes of such meetings are subject to approval by the Executive committee. An Annual General curling meeting shall not be valid or competent unless a quorum is present. A meeting composed of not less than 10% of the voting members and not less than 50% of the Executive shall constitute a quorum.

Annex C

However, where the exigencies of the service dictate otherwise, the Commander may stipulate the percentage of members to be present to provide a quorum.

VOTING

10. All members 18 years of age and above are eligible to vote at an AGM of the Curling Association.

MEMBERSHIP

11. The various categories of membership for the club are outlined in the constitution.

12. Applications for membership will be submitted on appropriate forms available at the clubhouse. Members who have not paid or set up payment options for their membership will not be permitted on the ice during league play.

13. Nominations for Honorary Membership shall be submitted in writing by a member to the Executive Committee and shall contain all the pertinent information necessary to justify the nomination. The Executive will be the first level of review and approval. If approved at the Executive level, the nomination will be sent to the Commander for approval. If and when an Honorary Member has been approved, the member shall be informed in writing by a letter from the Executive Officer.

14. The Manager or the Executive Officer is empowered to suspend/revoke a membership for just cause. The Executive committee will provide recommendations prior to a decision. The member will be advised by letter that they will be having their membership revoked and they will be provided an opportunity to plea their case to the Executive prior to a final decision being rendered. The Executive Officer will provide all relevant information prior to a decision being made.

FEES

15. Curling Fees shall be established by the Manager of the Gage Golf and Curling association in consultation with the Executive and as approved by the Gage Recreation Center Committee on behalf of the Commander.

16. The Executive may establish a surcharge to support bonspiels and other entertainment at the club.

17. Members will be advised NLT 1 September on the clubhouse notice boards or via electronic media for the fees of the up coming curling season.

DROP IN RESTRICTIONS

Annex C

18. Drop in fee is primarily established to provide those individuals who are unable to commit to a complete curling season the opportunity to curl from time to time at the Association. Additionally, the drop in fee also permits those individuals who have purchased a single league membership the opportunity to curl as a spare for another team in a league other than the league that they have purchased a membership for. No individual will spare more than three times for any given team. Additionally, no individual will be permitted to exceed five drop in fees. If an individual wishes to curl upon reaching five drop in fees, they will have the opportunity to purchase a membership at a prorated amount (Desired membership amount less the drop in fees paid).

REFUND OF FEES

19. A member who, for circumstances beyond his reasonable control, cannot curl the entire curling season, may be provided a refund up to but not to exceed 50% of the fee paid.

20. A member who has membership revoked or suspended is not entitled to a refund of any amount.

USE OF FACILITIES

21. Application for the use of the Curling Rink for recreational training, unit/school/selection tournaments or personal use will be made to the Manager who will approve such applications depending upon the availability of the ice.

22. Provided the ice is available, all members will have equal access to the ice. Members can book ice for practice times through the manager.

SUGGESTION BOX

23. A member wishing to draw attention of the Executive on matters affecting the operation of the Association and its members may do so by the use of the suggestion box held at the clubhouse. Upon review of the suggestion, the Executive Officer will table the idea at the next Executive meeting, or if more pressing, will schedule a meeting with applicable Executive members to discuss. Following the meeting, the member who made the suggestion will be advised of the outcome in person by the Executive Officer or his representative.