

# **THE GAGE CURLING ASSOCIATION CONSTITUTION**

## **DEFINITIONS**

1. The following definitions shall apply:
  - a. The name of the association shall be the “Gage Curling Association” hereinafter referred to as the “The Association”;
  - b. The Gage Golf and Curling Association clubhouse will be the home of the Association and building A-29 will be referred to as the “the Clubhouse”;
  - c. The “curling season” will commence first Monday following 15<sup>th</sup> of October and will conclude 15<sup>th</sup> April. However, ice will be unavailable after the last Sunday in March as the Town turns off the plant;
  - d. The “Commander” refers to the “Commander 3 Area Support Group (3ASG)”;
  - e. The “Manager” refers to the “Manager of the Gage Curling Club.”

## **AUTHORITY**

2. The Association is established within the guidelines of the Queen’s Regulations and Orders Article 27.01 and Article 4.61, Canadian Forces Administrative Orders 50-2 and 50-20, Canadian Forces Publication 105 and 110, or any amendments to these Canadian Forces Policy and such policies as may be issued by the Commander from time to time. Amendments to Canadian Forces Policies issued by the Commander shall be advised by notice and placed on an information board established for that purpose in the Clubhouse and such posting shall formally incorporate the policy into this constitution.

## **PURPOSE**

3. The purpose of the Association as constituted is to provide advice and assistance in the operation and administration of the curling rink for the provision of services and amenities to members of the association, the community and their guests.

## **MEMBERSHIP**

4. IAW CFAO 50-20 the association will have four categories of membership:
  - a. Regular.
    - (1) Members of the Regular Force and their dependents;

- (2) Members of foreign military service serving with the Canadian Forces and their dependents; and
  - (3) Members of the Reserve Force while on Class “B” or “C” Reserve service and their dependents.
- b. Ordinary.
- (1) former members in receipt of an annuity under the *Canadian Forces Superannuation Act (CFSA)*, *Defence Services Pension Continuance Act (DSPCA)*, or a pension under the *Pension Act*, or *War Veterans Allowance Act*, and their families and survivors;
  - (2) DND Public Service employees and their families, including casual employees and civilian employees under full time contract to DND, who are resident or employed on a unit or other element of DND;
  - (3) former DND Public Service employees in receipt of a pension for DND service, and their families;
  - (4) members of the RCMP and their families;
  - (5) members of the Canadian Corps of Commissionaires, or other security force when residing or employed on a unit, and their families;
  - (6) NPF Staff and their families;
  - (7) former NPF Staff in receipt of a pension for NPP service, and their families; and
  - (8) C/MFRC employees and their families.
- c. Honorary Lifetime Member. Must first be recommended by a member of the Club and approved by the Executive. The final approval for an Honorary Lifetime Member is the Commander.
- d. Associate. Any individual not specified in sub-paragraphs a, b, and c.

#### UNIT PERSONNEL RECREATION

5. Subject to the requirements and availability of the Club facilities for recreational purposes, the Manager will authorize the use of the facilities to military units during

recreational training periods. Such use will not result in additional expense to the Curling Association.

### FEES

6. Fees shall be established by the Manager of the Gage Golf and Curling association in consultation with the Executive and as approved by the Gage Recreation Center Committee on behalf of the Commander. The following groupings will be used as the basis for the fee structure:

- a. Regular Members;
- b. Ordinary Members;
- c. Associate Members;
- d. Student (between 20-25 years of age with a valid student ID);
- e. Juniors (between 12 and 20 years of age);
- f. Little Rocks (between 5 and 12 years of age); and
- g. Drop In.

7. Ice rental rates shall be established for:

- a. Full Day Four Sheets (4 x 2 hour draws);
- b. Half Day Four Sheets (2 x 2 hour draws);
- c. Per Sheet Military/Unit; and
- d. Per Sheet Civilian.

8. The Association may, at their discretion, and as approved by the Gage Recreation Committee, assess a surcharge for the purpose of funding recreation, tournaments, or special events.

### ORGANIZATION/RESPONSIBILITIES

9. The Functional Organization of the Association is attached at Annex A.

10. The manager is responsible for the day to day activities at the clubhouse and ensures the policies are adhered to. The Manager shall respond to the needs of the Curling Association provided these needs do not conflict with his primary responsibilities. Primary responsibilities are detailed in 3ASG Standing Order 5.2.17

(The Gage Recreation Centre). The Manager is an ex-officio member of the Curling Association Executive to ensure intimate understanding and responsiveness.

- 11. Duties of the Executive Committee are detailed in Annex B.
- 12. Sub-committees will be formed as necessary in accordance with the duties and responsibilities of Committee members at Annex B.

MEETINGS

- 13. Executive meetings shall be called by the President a minimum of once per month during the curling season. Sub-committee chairs will attend Executive meetings as directed by the President. As a minimum, the Executive will meet once during the off-season (April-September) to discuss issues pertaining to the up-coming season.
- 14. General Membership meetings shall be called by the President prior to the commencement and after the completion of the Curling season and at such other times as required.
- 15. A record of all proceedings of Executive and General Meetings shall be maintained and posted for review by all members on the information boards at the clubhouse.
- 16. Timely minutes (NLT 14 days after a meeting) will be forwarded to the Executive Officer and the Vice President for review and approval.

CONSTITUTION

- 17. The constitution and amendments are subject to approval by the Commander, thru the GRC Executive, as approved by the membership.
- 18. Proposed amendments to the constitution must be tabled at a General Membership meeting and must receive 51% approval of those in attendance.

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W.A. Harnish, Personnel Support Programs Manager \_\_\_\_\_  
Date

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LCol S.D. Joudrey, G1/CO Administration Branch \_\_\_\_\_  
Date

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Col P. Rutherford, Commander 3 ASG CFB/ASU Gagetown \_\_\_\_\_  
Date