

Dear Outing Representative:

Historic Glenmary would like to offer your group an opportunity to host your next golf outing at our course. Attached to this letter is information about the outing program at Glenmary. As the Head Golf Professionals, We promise to utilize our years of experience hosting tournaments and outings to assist your group by providing a quality golf experience at an affordable cost. We are prepared to service groups of all sizes at our facility while providing the opportunity to host outings any day of the week including weekends.

In addition to the golf, food, and beverage opportunities that are outlined in this packet, your group can also expect quality services which include:

- Custom made cart signs placed on each cart when a player's list is supplied 48 hours prior to your event.
- Custom scorecards with the correct tees for all players placed on each cart before starting play.
- Custom rules sheets printed on the back of the scorecard outlining any special rules or contests.
- Rules information announced to all participants before starting play.
- Scores posted on our covered scoreboard with results announced to all participants following play.
- Special markers to handle any special contests (i.e. Closest to the Pin, Long Drive, etc.) placed on the course prior to starting play.
- Corporate sponsors highlighted on cart signs and scorecards if desired.
- Gift certificates available for purchase to use as prizes.

We look forward to the opportunity to work with your group in planning your next golf outing. I have included a helpful outing coordination checklist that you can use to plan for your event. By completing the attached Outing Contract and Terms and Conditions forms, we can lock in a date to host your group. If you have any questions, please do not hesitate to contact me at (502) 239-3500, Extension 1.

Sincerely,

Jack Ridge and Gary Feldman
Golf Professionals
Historic Glenmary Golf Club

2013 GLENMARY OUTING PRICES

Monday-Thursday – Green Fees and Carts

\$33 per person

Friday-Sunday – Green Fees and Carts

\$38 per person

(Minimum of 60 Golfers for Shotgun Start)

NOTE: Deposit required securing the date for your event.

Call early to reserve your date - (502) 239-3500, Ext. 1

OUTING FEE CALCULATOR

\$ _____ Green Fees and Carts

+ \$ _____ Food Option # _____
(6% Tax and 20% gratuity added to the listed prices.)

+ \$ _____ Drink Tickets per person (\$2.00 per ticket)
(Outside Food and Beverage is not allowed. One drink ticket
required for beer, and two drink tickets required for wells or wine.)

\$ _____ **Total Cost per player**

x _____ Total players Expected

\$ _____ **Anticipated Total Outing Cost**

NOTE: A deposit may be required based on the number of players to secure a date.

OUTING COORDINATION CHECKLIST

- _____ Select potential dates for having your golf outing
- _____ Determine the number of players you wish to attract
- _____ Determine the format you want to use for your event (i.e. Scramble, Shamble, Individual event, etc.)
- _____ Determine a starting time for your event
- _____ Determine any special events you wish to have during your outing (i.e. Closest to the Pin, Long Drive, Silent Auction, etc.)
- _____ Determine food and beverage options for your group
- _____ Contact Glenmary's Head Golf Professional to find a date that will work on the calendar
- _____ Secure your outing date by completing the Outing Contract and Terms and Conditions form, and submit a deposit to hold your date (deposit required based on number of players)
- _____ Develop registration information for your participants which should include date, time, cost, format, Glenmary dress code, and note that personal coolers and beverages are not allowed
- _____ Solicit sponsorship and potential auction items if raising additional income is desired
- _____ Solicit volunteers to assist with registration on the day of your outing
- _____ Submit a guaranteed golfer count and meal count to Glenmary at least 10 days prior to your event
- _____ Submit a final player's list to Glenmary at least 48 hours prior to the start of your event

DIRECTIONS TO HISTORIC GLENMARY

Historic Glenmary is located approximately one mile south of the Gene Snyder Freeway off Bardstown Road. The address is:

Historic Glenmary
10200 Glenmary Farm Road
Louisville, KY 40291
(502) 239-3500, Extension 1

From I-65: Take I-65 to the Gene Snyder Freeway East (Exit 125). Go approximately 7 miles to Bardstown Road South (Exit 17). Turn right on Bardstown Road and head approximately 1 mile south to the 3rd traffic light. Turn left on Glenmary Farm Road. After approximately one block, turn right on Black Iron Road. Parking in the clubhouse will be visible on the left.

From I-64: Take I-64 to the Gene Snyder Freeway South (Exit 19). Go approximately 8 miles to Bardstown Road South (Exit 17). Turn left on Bardstown Road and head approximately 1 mile south to the 4th traffic light. Turn left on Glenmary Farm Road. After approximately one block, turn right on Black Iron Road. Parking in the clubhouse will be visible on the left.

From I-264 (Watterson Expressway): Take I-264 to the Bardstown Road South (Exit 16). Go approximately 8 miles on Bardstown Road until reaching Glenmary Farm Road (3rd light past Gene Snyder Freeway). Turn left on Glenmary Farm Road. After approximately one block, turn right on Black Iron Road. Parking in the clubhouse will be visible on the left.

From Hurstbourne Parkway: Take Hurstbourne Parkway to Bardstown Road South. Go approximately 3.5 miles on Bardstown Road until reaching Glenmary Farm Road (3rd light past Gene Snyder Freeway). Turn left on Glenmary Farm Road. After approximately one block, turn right on Black Iron Road. Parking in the clubhouse will be visible on the left.

HISTORIC GLENMARY GOLF OUTING FOOD OPTIONS

OUTING OPTIONS

OPTION #1

SANDWICH, CHIPS WITH BEVERAGE \$7.95++

HAM OR TURKEY SANDWICH SERVED WITH BAG OF CHIPS OR PRETZELS. ICED TEA AND LEMONADE

OPTION #2

BOXED LUNCH \$9.50++

HAM OR TURKEY SANDWICH OR WRAP, SERVED WITH BAG OF PRETZELS OR CHIPS, A PIECE OF FRUIT AND A CHOCOLATE CHIP COOKIE. ICED TEA AND LEMONADE

HOT OPTIONS (MINIMUM OF 40 PEOPLE)

OPTION #3

TEE TIME MEAL \$8.50++

HAMBURGER BUFFET WITH CHIPS OR PRETZELS SERVED WITH CHEESE AND RELISH TRAY. ICED TEA AND LEMONADE

OPTION #4

BURGER AND BIRD BUFFET \$10.95++

5oz. BURGER AND 4oz, CHICKEN BREAST SERVED WITH A RELISH TRAY AND CHOICE OF TWO (MASHED POTATOES, GREEN BEANS OR BAKED BEANS) ICED TEA AND LEMONADE

OPTION #5

BBQ SANDWICH

\$9.00++

PULLED PORK BBQ SANDWICH SERVED WITH CHIPS

OPTION #6

FRIED CHICKEN DINNER

\$11.95++

COMBINATION OF BREASTS, THIGHS, LEGS AND WINGS WITH CHOICE OF ANY TWO (MASHED POTATOES, GREEN BEANS OR BAKED BEANS) SERVED WITH DINNER ROLL AND COOKIE. ICED TEA AND LEMONADE

BREAKFAST OPTION

ASSORTED DOUGHNUTS SERVED WITH COFFEE AND ORANGE JUICE

\$4.95++

APPETIZER MENU AVAILABLE UPON REQUEST

ADD HOT DOGS TO ANY HOT BUFFET \$2.00++ (PER PERSON)

ADD MASHED POTATOES, GREEN BEANS OR BAKED BEANS TO ANY HOT BUFFET \$2.00++ (PER PERSON)

OTHER FOOD OPTIONS AND SUBSTITUTIONS AVAILABLE UPON REQUEST THROUGH FOOD & BEVERAGE COORDINATOR ONLY!!

GLENMARY OUTING CONTRACT

Group Name: _____

Contact Person(s): _____

Contact Phone Numbers: (Mobile) _____ (Other) _____

Outing Date: _____ Number of Golfers (Approximate): _____

Note: Outing times and dates are secured with a deposit and a signed contract.

E-Mail Address: _____

Website: _____ FAX: _____

Address: _____

City, State, ZIP: _____

Golf Format: _____ Number of Volunteers: _____

Handicaps Used? _____ Shotgun Start? _____ Starting Time? _____

Outside Sponsor(s) for the event: _____

Special Needs for Sponsor(s) (Signage, Carts, etc.): _____

Prize Table Needed? _____ Location: _____

Registration Table Needed? _____ Location: _____

Tee Gifts: _____

SPECIAL EVENTS

Closest to the Pin: _____ Long Drive in Fairway: _____

Longest Putt: _____ Straightest Drive: _____

Par 3 Challenge: _____ Putting Contest: _____

Video Lessons: _____ Other: _____

Notes: _____

NOTES

Please include any special requests about set-up, structure, needs, or any other notes to help our staff prepare for your event.

GOLF FEES AND FOOD & BEVERAGE FEES

Green Fee and Cart: _____ **Guaranteed Golfer Count (10 Days Prior):** _____

Gift Certificates Needed: _____ Breakdown: _____

Food Option: _____ Cost (Each): _____ Drink Fee: _____

Note: \$2.00 per player drink fee required unless included with the meal.

6% Tax: _____ *Note: Tax and gratuity based on meal cost.* 20% Gratuity: _____

Meal Time (Before/After Golf): _____ Approximate Meal Time: _____

Meal Count (Participants + Volunteers): _____ Registration Start Time: _____

Drink Tickets: _____ per Player / Total: _____ Total Cost (\$2.00 Each): _____

Note: Outside Food and Beverage is not allowed.

Redemption: One drink ticket for soda or beer, and two drink tickets for wine or wells.

Special Set-Up Requests for Food and Beverage: _____

Note: Final decisions on food cost are subject to review by the F&B Events Coordinator and Chef.

DEPOSIT POLICY

A deposit based on the size of your group is required to secure the date and time for your event.

Deposit Received? _____ Amount: _____ Received by: _____

SIGNATURES

Submission of a deposit along with signatures on the Outing Contract and the Outing Terms and Conditions will complete the commitment to host your golf outing at Glenmary on _____ (date). This contract is not considered binding unless signed by the General Manager.

Outing Representative

Head Golf Professional

Glenmary General Manager

A final pairings list should be sent to the Golf Staff 48 hours prior to the event.

Please remind all players about Glenmary's Dress Code of **NO** denim (jeans), and a collared shirt (or golf mock) is required.

GLENMARY OUTING TERMS AND CONDITIONS

A **deposit of \$500** is required for groups of 60 or more golfers. If you have over 100 golfers, a double shotgun (full day outing) will require a **deposit of \$1000 no later than two months prior to outing.** A modified deposit amount may be required for groups with less than 60 golfers depending on the requested date for your outing. The contract must be signed and returned with your deposit along with an approximate golfer head count. The coordinator of your outing will provide course staff with a final head count ten days prior to the outing. The total cost of the outing will be based on no less than the head count given 10 days prior, regardless of how many less players participate.

THE OUTING BALANCE WILL BE DUE THE DAY OF THE EVENT.

Glenmary reserves the right to terminate this agreement prior to the event for any of the following reasons: Failure to make any payments when due; or Failure to meet any deadlines imposed after given reasonable notice.

If inclement weather is in the area, the organizer of the event and the host professional will come together to make a decision. If nine holes of the event are completed by all players, and inclement weather persists, the event will be considered complete, with no refunds. If course is deemed unplayable with less than nine holes played, the course professional and superintendant will discontinue play and a **rain date** will be determined.

All food & alcoholic beverages must be purchased through Glenmary in accordance with KRS 243.020 -243.030-243.050-243.280. All food services will be provided by Glenmary. Anyone found disregarding these rules will be removed from the premises; their alcohol will be confiscated, without refund of monies. It is the responsibility of the organizer to ensure everyone in the group understands these policies. We will monitor consumption and discontinue serving any individual we deem over served.

The signature of an authorized representative of the organization wishing to host and attend a golf event at Glenmary represents ultimate responsibility for the behavior of the group.

Outing Representative

Head Golf Professional

Glenmary General Manager