

The Ponds Golf Course Employment Application Form

PERSONAL INFORMATION

First Name: _____ Middle Initial: _____ Last Name: _____

Birth Date: _____ Social Security Number: _____

Address: _____ City, State: _____ Zip: _____

Telephone Number: _____ Cell Phone: _____

Email Address: _____

Where did you hear about this position?: _____

EMPLOYMENT DESIRED

Position(s) applying for: 1 _____ 2 _____

Have you worked for The Ponds before? Yes No If so, when? _____

Employment Sought: 40-30 hours/week less than 30 hours/week

Days/hours available to work: _____ No Preference _____ Mon _____ Tues

_____ Wed _____ Thurs _____ Fri _____ Sat _____ Sun

Date you can begin: _____ Salary desired: _____

If a student, school ending date: _____ Fall starting date: _____

EDUCATION

High School _____ Location _____ Graduate? Yes No

College _____ Location _____ Graduate? Yes No

HAVE YOU EVER BEEN CONVICTED OF A CRIME? Yes No

If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation: _____

DO YOU HAVE A DRIVER'S LICENSE? Yes No

Driver's License Number: _____ Expiration Date: _____

Have you had any accidents during the past three years? Yes No If so, how many? _____

Have you had any moving violations during the past three years? Yes No If so, how many? _____

Are you currently employed? Yes No

If yes, may we contact your employer? Yes No

EMPLOYMENT HISTORY - list most recent first

Company Name: _____ Supervisor: _____

Title/Job Description: _____

Telephone No: _____ Dates of Employment _____

Reason for Leaving _____

Company Name: _____ Supervisor: _____

Title/Job Description: _____

Telephone No: _____ Dates of Employment _____

Reason for Leaving _____

Company Name: _____ Supervisor: _____

Title/Job Description: _____

Telephone No: _____ Dates of Employment _____

Reason for Leaving _____

REFERENCES - list three individuals (not related to you) who are familiar with your work-related skills.

Name: _____ Title: _____

Telephone No: _____ Years Acquainted: _____

Name: _____ Title: _____

Telephone No: _____ Years Acquainted: _____

Name: _____ Title: _____

Telephone No: _____ Years Acquainted: _____

PLEASE ANSWER THE FOLLOWING

Do you have reliable transportation? Yes No

What are your personal commitments for this upcoming summer? _____

PLEASE READ CAREFULLY THE SECTION BELOW BEFORE SIGNING

I certify that I have completed this form and that the information contained herein is correct to the best of my knowledge. I understand that any omission or false information is grounds for dismissal. I authorize the references listed on this application to give you any and all information concerning my previous employment and pertinent information they may have, personal or otherwise.

Signature: _____ Date: _____