



GRAND MARAIS GOLF CLUB

Banquet/Catering Information
5802 Lake Drive, Centreville, IL 62203
(618) 398-9999

Reservations:

Event reservations are tentative and subject to cancellation until a contract has been signed and received along with the required deposit.

Events with fewer than 100 guaranteed guests agree that another event may be scheduled, at the same time, in a separate room. All guests will share the bar area and restrooms.

PROPER ATTIRE REQUIRED - Business Casual

Dress code is strictly enforced.

Deposits:

Events are not considered CONFIRMED until a \$250 deposit is received.

Cancellations:

Deposits are NON-refundable unless written cancellation is received 60 days prior to event.

Payment:

Confirmation of guaranteed attendance and payment in full must be made 1 week prior to the event, unless other arrangements have been made with the manager.

Changes:

Any changes to the requirements stipulated on the contract must be made at least 1 week prior to the event, and must be approved by Grand Marais management.

Cash Bar:

A cash bar is available upon request. Events with 50 or fewer guaranteed guests will incur an additional bartender fee of \$10 per hour.

Time: (normal closing hours 1:00 AM)

Each event will be allotted a 4-hour time slot unless otherwise approved by the manager. A thirty (30) minute grace period is allowed. Should any event exceed the scheduled time slot and thirty (30) minute grace period, an additional charge of \$100.00 per hour will be assessed.

Taxes & Gratuities:

Tax and gratuity is in addition to the fees quoted for the event. An 8.1% sales tax and 18% service/gratuity charge will be added.

Groups requesting tax exemption must submit a valid tax exemption letter to Grand Marais Golf Club prior to the event.



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Other Services:

Provided as requested for an additional cost.

Decorations:

You are welcome to provide your own decorations. No permanent mounting methods (i.e. nails) are allowed. Damage to the property of Grand Marais Golf Club will be the sole responsibility of said event.

Loss or damage to customer installed displays, decorations or other property brought into the club will be the responsibility of said event. Grand Marais assumes no responsibility for property left on the premises.

Policies:

YOU are responsible for the conduct of all persons in attendance. Damages incurred while at Grand Marais Golf Club is the sole responsibility of said event.

All federal, state and local laws with regard to food and beverage consumption will be strictly adhered to. Grand Marais reserves the right to inspect any packages to ensure that alcoholic products are not brought into the club. **ALL alcoholic beverages consumed at the club must be purchased at Grand Marais Golf Club.** We are a full service catering facility, as such **outside food is strictly prohibited** with the exception of baby food or special needs.

If for any reason beyond our control (for example, but not limited to, floods, labor strikes, accidents, government restrictions, etc.) Grand Marais Golf Club is unable to perform its obligations; the club will be excused with no liability other than the return of the deposit. Grand Marais Golf Club will not be liable for any consequential damages for any reason whatsoever.

Other Charges: *If you want it, we will get it.*

Items available for additional cost:

Champagne Fountain
Ice Sculpture
Limo Service
Horse Drawn Carriage

*RETURN CHECK CHARGE \$45.00

The presence of your signature on this contract establishes a valid/binding agreement to the terms stated herein.

Customer Signature

Date

Grand Marais Representative

Date



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STANDARD MENU (initial by choices)

MEATS - (Choose Two)

- | | |
|---|---|
| <input type="checkbox"/> Roast Beef | <input type="checkbox"/> Fried or Baked Chicken |
| <input type="checkbox"/> Roast Pork Loin | <input type="checkbox"/> Turkey with Dressing |
| <input type="checkbox"/> Baked Ham | |
| <input type="checkbox"/> Boneless Chicken Breast Marsala | |
| <input type="checkbox"/> Beef Tips in Wine Sauce (Served with Steamed Rice) | |

PASTAS OR POTATOES - (Choose One)

- | | |
|--|--|
| <input type="checkbox"/> Mostaccioli | <input type="checkbox"/> Au Gratin Potatoes |
| <input type="checkbox"/> Spaghetti | <input type="checkbox"/> Buttered Parsley Potatoes |
| <input type="checkbox"/> Fettuccini | <input type="checkbox"/> Baked Potato |
| <input type="checkbox"/> Mashed Potatoes | <input type="checkbox"/> Steamed or Wild Rice |

VEGETABLES - (Choose One)

- | | |
|--|---|
| <input type="checkbox"/> Green Beans-Almondine | <input type="checkbox"/> Glazed Carrots |
| <input type="checkbox"/> Green Beans-Country Style | <input type="checkbox"/> Peas & Mushrooms |
| <input type="checkbox"/> Broccoli or Cauliflower with Cheese Sauce | <input type="checkbox"/> Buttered Corn |
| <input type="checkbox"/> California Mixed Vegetables | |

SALADS - (Choose One)

- | | |
|--|---------------------------------------|
| <input type="checkbox"/> Fresh Garden Salad | <input type="checkbox"/> Caesar Salad |
| <input type="checkbox"/> Ambrosia Salad | <input type="checkbox"/> Pasta Salad |
| <input type="checkbox"/> Cole Slaw | |
| <input type="checkbox"/> American Potato Salad | |

DESSERTS - (Choose One)

- Assorted Cakes
- Peach Cobbler
- Cheesecake

\$14.95 per person plus tax and gratuity

Includes fountain drinks 8.1% sales tax and 18% gratuity will be added to menu prices

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Hors D'oeuvres Menu (includes hot and cold selection)

Cold Hors D'oeuvres - (Choose three)

- Assorted Dollar Sandwiches
- Fruit and Cheese Platter
- Cracker and Cheese Tray
- Vegetables and Dip
- Cheese Ball

Hot Hors D'oeuvres - (Choose three)

- Toasted Ravioli
- Fried Chicken Wings
- Buffalo Chicken Wings
- Meatballs Gravy
- Stuffed Mushroom Caps
- Chinese Egg Rolls
- Cheese and Chili W/ Chips
- Cocktail Franks

\$17.95 per person plus tax and gratuity.

Includes fountain drinks 8.1% sales tax and 18% gratuity will be added to menu prices

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SOUL FOOD MENU

Choose two:

- | | |
|--|---------------------------------------|
| <input type="checkbox"/> Fried Chicken | <input type="checkbox"/> Roast Pork |
| <input type="checkbox"/> Baked Chicken | <input type="checkbox"/> Roast Turkey |
| <input type="checkbox"/> Baked Ham | <input type="checkbox"/> Roast Beef |

Includes:

Macaroni & Cheese
Collard Greens
Yams
String Beans
Corn Bread

Choose one Dessert:

- | | |
|--|---|
| <input type="checkbox"/> Peach Cobbler | <input type="checkbox"/> Assorted Cakes |
|--|---|

Price: \$20.00 per person plus tax and gratuity

Includes fountain drinks 8.1% sales tax and 18% gratuity will be added to menu prices

FISH AND CHICKEN MENU

Assorted fried fish (catfish filets, catfish nuggets, jack)
Fried Chicken
Spaghetti
Cole Slaw
Potato Salad

Choose one Dessert:

- | | |
|--|---|
| <input type="checkbox"/> Peach Cobbler | <input type="checkbox"/> Assorted Cakes |
|--|---|

Price: \$20.00 per person plus tax and gratuity

Includes fountain drinks 8.1% sales tax and 18% gratuity will be added to menu prices

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Date

Grand Marais Representative

Date



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Booking Agreement

Event Date _____ Time _____

Organization _____

Address _____

Contact _____ Phone _____

Type of Function _____ Attendance: # of adults _____

Bill To: _____ # of children _____

Deposit Required - \$250.00 (payable to Grand Marais Golf Club)

Menu Selected _____ Bar Type: Open Cash

Serving Time _____ Open Bar Availability (time) _____

Linen (add'tl cost) Yes No

Head Table Yes No Number _____

Entertainment Yes No Group Name _____

Audio/Video Yes No Explain: _____

Additional Requirements
(cost may be applied)

Cake Table Yes No Gift Table Yes No

DJ Table Yes No Podium Yes No

PA System Yes No

I (the customer) agree:

- To the arrangements listed above
- That event will be paid-in-full minimum 72 hours prior to event.**
- To notify club, in writing, of any and all changes (requires management approval)
- That maximum liability of Grand Marais shall be limited to the total amount of this agreement
- All incremental charges must be *paid-in-full* on date of event
- This booking is tentative and subject to cancellation until a signed contract and \$250.00 deposit is received by Grand Marais. **This deposit is NON-refundable if cancellation is not received 14 days prior to event.**

Customer Signature _____ Date _____

Grand Marais Representative _____ Date _____