



# FACILITY USE AGREEMENT



Any organization, company or golf group wishing to use the Meadowlark Hills Golf Course facility must return this completed form to the following address:

**Meadowlark Hills Golf Course**  
**3300 30<sup>th</sup> Avenue**  
**Kearney, NE 68845**  
**Attn: David James, Head Golf Professional**  
**Phone: 308-233-3265 Fax: 308-233-3296 Toll Free: 888-818-3265**  
**E-mail address: djames@kearneygov.org**

When requesting the golf course facility, it is preferred that this form be returned 30 days prior to the date of the function. Upon final approval, a letter of confirmation or phone call will be returned to your organization.

**FEES:**

**BUILDING RENTAL**

- A. 0-40 patrons \$150.00 ... (plus \$10/hour)
- B. 41-80+ patrons (max 136) \$175.00 ... (plus \$10/hour)
- C. Daytime Business Meeting/Function \$75.00 ... (plus \$10/hour)
- D. Other \$\_\_\_\_\_

**DEPOSIT: \$100.00**

Should the renter choose to cancel less than 30 days prior to the contracted date, all or portion of this deposit will be forfeited on a prorated basis to Meadowlark Hills Golf Course. In the event if damage or unusual cleaning that has resulted from the renter's negligence, all or part of this deposit may be retained my Meadowlark Hills. Any balance of this deposit will be refunded to the renter or credited to the account balance due.

**SPECIAL CONSIDERATIONS:**

1. Meadowlark Hills Golf Course shall provide all carbonated and alcoholic beverages.
2. Renter shall be required to retain a staff person for all events.
3. Rate of pay \$10.00/hour paid by renter.
4. If the renter requires access to the facility prior to the event, the hourly fee will be charged accordingly.

**NO ALCOHOL MAY BE BROUGHT ONTO THE PREMISES:**

Meadowlark Hills holds a Class C Liquor License and is bound by the applicable laws of the State of Nebraska and the City of Kearney. Any alcohol for consumption is directly under the control of Meadowlark Hills and will be sold through the clubhouse bar. If there are special beverage request, the Bar Manager will work with the renter and Meadowlark Hills will provide bartenders.

**RENTAL FACILITIES:**

A) Clubhouse \_\_\_\_\_ B) Other \_\_\_\_\_

Activity Description: \_\_\_\_\_

Adult Representative: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Date Requested: \_\_\_\_\_ Time of Event: \_\_\_\_\_ AM PM Estimated attendance: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Special Instructions/Requests: \_\_\_\_\_

\_\_\_\_\_  
David James, PGA – Golf Course Manager Date

\_\_\_\_\_  
Group Representative Date