

BRANDYWINE COUNTRY CLUB- WINE BAR EVENT CONTRACT

Thank you for choosing Brandy Wine Bar and Par 3 for your event. It is our goal to make sure your event is a memorable one. Please fill out all the contract information below and **return it with your deposit**. If you have any questions or concerns, do not hesitate to contact us.

Event Name _____ Chairperson _____

Address _____ City _____ Zip _____

Phone # _____ Cell# _____ E-Mail _____

Alternate Contact _____ Phone# _____

Event Date: _____ Begin and End time of event: _____ #of Guests _____

Time needed to set up: _____

Event Polices:

- The surcharge for the building is a \$75 an hour with a 4-hour minimum (\$300). Set up will not be charged for up to an hour. This is for private events that would like to close off the building from any other customers.
- Events that would like to leave the venue open for customers will be charged \$50 an hour with a 4-Hour minimum (\$200).
- Private events over 4 hours will be charged an additional \$60 per additional hour. Publicly open events will be charged \$40 per hour after the 4-hour minimum.
- We will require a \$125 deposit at least 14 days prior to event. This deposit will be cashed and used towards your total. This deposit is non-refundable. The deposit must be in the form of check, cash, or credit card.
- The pavilion is outdoors with a very large capacity. Upon request this can also be rented for an additional \$100 for the duration of your event.
- We require a \$350 total beverage tab to be fulfilled with your event
- No alcohol may be brought onto the premises. (Code #4301.62)
- Brandywine Country Club will supply beverages.
- There is a \$50 cleanup fee if you decide to not remove and dispose items.

PAYMENT OPTIONS:

Payment Method: Cash _____ Company Check _____ Credit Card _____

Event coordinator will pay for all event charges. _____

Event coordinator will pay for non-golf charges only. _____

Guests will pay for their own beverages and other fees. _____

Please sign and return this agreement along with your deposit 14 days prior to event. I understand that I am responsible for the total number of guests and fees listed.

Signature _____ Date _____

Brandywine C.C. 5555 Akron-Peninsula Rd Peninsula OH 44264

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