

HEALTH AND SAFETY POLICY STATEMENT

It is the policy of Oundle Golf Club, to ensure as far as is reasonably practical the health, safety and welfare of all the Club members, all employees and all persons likely to be affected by Club operations. As an employer the Club recognises its responsibility to comply with the Health and Safety at Work Act of 1974 and all other legislation applicable to the organisation, and will achieve this by:

- Establishing and maintaining suitable Health and Safety management arrangements in the form of this policy, the Club Health and Safety manual and associated procedures and documentation.
- Establishing Club rules to ensure all members conduct themselves in a safe manner when using Club facilities, identifying health and safety risks while finding ways to manage them
- Ensuring all employees are competent and adequately trained to carry out their tasks including control of hazardous substances (COSHH), working at height, electrical safety and the use of personal protective equipment (PPE)
- Providing and ensuring maintenance of safe equipment and substances in compliance with health and safety legislation and ensuring adequate control measures are in place
- Providing and maintaining safe working areas, equipment and systems and, where necessary, protective clothing
- Consulting with all persons on matters affecting health and safety, promoting effective communication and consultation between the Employer and staff directly relating to Health and Safety
- Regularly monitoring and reviewing the management of Health and Safety at work, making any necessary changes, bringing them to the attention of the staff.

Accordingly, Club employees are expected to:

- Take reasonable care of their own and other people's welfare including visitors and contractors
- Carry out all duties in a safe and timely manner including all housekeeping and maintenance in such a way as to keep the clubhouse, golf course and all other areas safe for those who are using them
- Keep the workplace tidy and hazard free
- Ensure safe handling and use of substances provided by the Club for their work activities.
- Obey all management instructions with regard to health and safety issues
- Report all health and safety concerns to the Management Council promptly, including any potential risk, hazard or near miss
- Co-operate in any investigation of any incident or accident which has led to an injury or which could have led to an injury
- Be familiar with all procedures relating to fire, lightning or other incidents

All Club members are expected to pay their part by:

- Obeying all Club rules when using the golf course and club facilities and in accordance with any posted signage or written instruction

- Reporting any situation which may pose a threat to the well-being of any other person- any fault with or damage to or concern about any equipment to the relevant member of the Management Council

All at Oundle Golf Club, including members, must recognise and accept their duty to protect the health and safety of all those using Club facilities, working at the club and those who may be affected by their actions

Name: **Veronica Lyon** (Chairman)

Date: 10th December 2017