

Glenn Dale Golf Club
11501 Old Prospect Hill Road
Glenn Dale, Maryland 20769
301-262-1166

We at Glenn Dale Golf Club are excited to be considered as the site for your 2018 golf outing. We feel you have chosen one of the finest facilities in the area at which to provide a memorable experience for your attendees. Our facility provides a wide variety of amenities as well as a personal touch to make your day truly special.

Glenn Dale Golf Club is an 18-hole championship course located between Washington, Annapolis and Baltimore; just minutes from the Beltway. Our enclosed porch and banquet hall provide you with a view of the scenic 9th hole as a backdrop for your banquet and awards ceremony.

We will make every effort to make the day enjoyable for you and all of your guests. To assist you in this, we have attached our contract with all conditions and fees. We request all new outings to sign their contract in person so that we may meet each other and discuss your needs personally. We realize this may be slightly inconvenient but believe the advantages far exceed the disadvantages.

Thank you again for giving us the opportunity to make your event a memorable one.

Sincerely,

The Staff at Glenn Dale

AGREEMENT

- Contracts must be signed within 14 days from tentative booking. If after 14 days we have not received your signed contract, the date you requested will not be held. Deposits are non-refundable within 60 days of the tournament date. Contracts canceled within 30 days of the tournament date are responsible for the contracted amount.
- Contract guarantees are binding.
- Payment for the outing is due within 30 days of invoice date. A late fee of 10% of the total bill will be assessed each 30 days thereafter.
- ***All tournaments must be secured by both a charge card and a cash deposit. Deposit amount will be based on tournament size. Should tournament balance due not be paid within 30 days that amount plus any late charges accrued as well as a 10% service charge will be applied to the charge card.***
- Any tournament wishing to pay by credit card will incur a finance charge in the amount of 2% of the total amount due.
- Events will not be cancelled unless the Superintendent declares the course unplayable.
- Management reserves the right to place other players on the course when it deems appropriate. See rates section for more details.
- Seven days prior to the outing, provide to the Club any contests, rental club requirements, and a final count.
- ***Tournaments will be billed for - 10% of the guaranteed number of players at \$30 for each open slot. Tournament will receive a pass for a weekday greens fee for each of those billed slots.***
- Twenty-Four hours prior to the outing, provide to the Club a list of participants and the pairings. Should you fail to provide the names within this time frame we cannot guarantee pairings will be listed on carts.
- Players must adhere to all the rules regarding golf etiquette, cart operation, and local rules. All players must have their own golf clubs and be properly attired, including collared shirt and spikeless golf shoes or other flat bottom shoes. Unacceptable shoes, tank tops, tee shirts, and cut off jeans or shirts will not be allowed. Sponsors will be responsible for all actions and damages by anyone associated with the tournament to include persons in the beverage carts. This applies to all volunteers as well.
- Members of Glenn Dale Golf Club participating in contracted tournament will be required to pay full tournament prices. No discounts will be given for any member playing in the tournament.
- Our Pro Shop is well stocked, and tournament sponsors are invited to purchase prizes or gifts at competitive prices or order their trophies through the Pro Shop as well.
- **All tournament rates include a \$7.00 per person credit to be used for Pro Shop purchases only.**
- Carts are required for all tournaments and are included in the rates.

- Cart rules for tournaments will be enforced at all times. Beverage carts will be provided by the Club without charge or drivers. Any individuals who operate the carts must understand the risks and dangers associated with the game. They must drive the cart on paths at all times and adhere to the Club's dress code. If the Club provides a driver for the cart or removes a driver for failure to follow instructions, there will be a charge of \$50.00. The Club reserves the right to prohibit beverage carts from being used due to course conditions.
- Any tournament wishing to be provided with extra carts for their staff (photographer, scoreboard, etc.) may receive them at the Club's discretion. There is no guarantee on the availability of extra carts. We may not allow them for various reasons to include a lack of availability or course condition.
- Beer will be available with advance notice at \$43.00 per case for domestic and \$50.00 per case for imported. Sodas may be purchased for \$20.00 per case and bottled water at \$20.00 per case. Gatorade is also available for \$41.00 per case. The Club will furnish ice and coolers. If the banquet room is to be used for your tournament, there will be a \$2.00 per person charge. If you would like to provide you own beer or sodas, there will be a corkage fee of \$20.00 per case of beer and \$10.00 per case of soda. You will also have to provide Glenn Dale Golf Club with a one-day liquor license issued by the Prince George's County Liquor Board to be presented to us at least **1 day** prior to the tournament. We will not be held responsible for the return of the liquor license. Failure to provide us with the license in advance will result in mandatory purchasing of all alcoholic beverages from us. Tax and gratuity will be included on your bill. Anyone wishing to provide their own liquor will be held to the above requirements and will be charged \$350.
- **Anyone found in possession of any alcoholic beverages not purchased from the Club will be required to surrender them and anyone refusing to do so will be removed from the premises.**
- Any tournament playing at a pace unacceptable to the Club may be removed from the course with no refund. Play is expected to be completed in less than 5 hours and the Club reserves the right to asses any tournament not completing play in that time a \$150 per 15 minute Slow Play Penalty.
- In the event of inclement weather or unusual course conditions, the Club reserves the right to amend any and all policies.
- The Management may consider variations and exceptions to these conditions.

Club Representative

Tournament Representative

Monday through Thursday-

- Shotgun start no later than 8:00 a.m. Based on two foursomes per hole. Holes are to be designated by the Club. \$57.00 per person. The Club also reserves the right to book a second group at the same time on the remaining holes and/or place other players on the course. Please note that groups of 60 or less may be changed from a shotgun start to tee times at the Club's discretion.
- Unlimited players: The course is available all day for outings of this size and can provide your group with 80 carts. If more than 80 carts are required, arrangements must be made as early as possible and are subject to availability and additional rental cost. \$8,000.00
- Afternoon Shotgun Start: \$62.00 per person. 60 Player minimum. Please note groups of 60 or less may be changed from a shotgun start to tee times at the Club's discretion.

Friday-

- Shotgun start no later than 8:00 a.m. Based on two foursomes per hole. Holes are to be designated by the Club. The Club also reserves the right to book a second group at the same time on the remaining holes and/or place other players on the course. Please note groups of 60 or less may be changed from a shotgun start to tee times at the Club's discretion. \$62.00 per person.
- Unlimited players: The course is available all day for outings of this size and can provide your group with 80 carts. If more than 80 carts are required, arrangements must be made as early as possible and are subject to availability. \$9,000.00
- Afternoon Shotgun Start: \$67.00 per person. 60 Player minimum. Please note groups of 60 or less may be changed from a shotgun start to tee times at the Club's discretion.

Weekends-

- 40 players or less: Starting after 12:00 p.m. Tee times only, players limited to daylight availability. \$62.00 per person.

All of the above fees include the following for each participant:

- Green Fee & Cart
- Player gift including free round
- \$7 Merchandise credit
- Professional tournament set up
- On-Course set up (sponsor sign placement, on-course contest signage including closest to the pin and longest drive)
- Registration table set up
- Scoreboard and simple scoring
- Coffee for all morning outings

We suggest all outings include the following in their flyer: If the golf course is open, we will play. Lunch will be served regardless of weather. If in doubt, please call the Club at 301-262-1166.

Any tournament not reserved as an All Day event will be charged \$500.00 per hour for morning shotgun starts later than 8:00.

Food & Beverage Selections

All food options include disposable tableware and are subject to 6% sales tax and 18% gratuity.

Breakfast Selections:

Coffee & Assorted Juices \$2.00 per person

Coffee & Donuts \$3.00 per person (Add juice \$1.00 per person)

Coffee, Donuts, Bagels with Cream Cheese \$4.50 per person (Add juice \$1.00 per person)

Country Breakfast: Scrambled Eggs, Sausage, Home-fried potatoes, Fruit, Assorted Juices, Coffee, and Tea \$12.00 per person

Boxed Lunch Selection: \$9.50 per person

All box lunches include a piece of fruit, dessert, your choice of chips or crackers and any ONE of the following per 20 players:

Home-Made Chicken Salad	Honey Roast Turkey Breast with Swiss Cheese	Roast Beef with Provolone Cheese
Ham & American Cheese	Fresh-Made Tuna Salad	Chicken Caesar Wrap

Lunch "After" Options (40 Person Minimum):

The following selections include baked beans, potato salad, coleslaw, chips, rolls, condiments and desserts

The Par - \$15 per person. Chose one from A and one from B

The Birdie - \$16 per person. Chose one from A and one from C

The Eagle - \$17 per person. Chose one from B and one from C

The Albatross - \$18 per person. Chose one from A, B and C

A	B	C
Hot Dog	Italian Sausage with Peppers & Onions	Quarter-Pound Burger
Half Smoke	Pulled Pork, Chicken or Beef BBQ	Boneless BBQ Chicken Breast

Happy Hour Options (40 Person Minimum):

The Chip – \$9 per person. Chose two from A

The Putt – \$10 per person. Chose one from each A and B

The Long Drive - \$11 per person. Chose two from A and one from B

A	B
Fresh Veggie Display with Ranch Dip	Chesapeake Bay Wings
Assorted Fruits and Cheeses with Crackers	Sweet & Sour Meatballs
Hot Spinach Artichoke Dip with Crackers	Layered Chili Dip
Homemade Salsa with Tortilla Chips	Guacamole with Tortilla Chips

Special menus available on request.

TOURNAMENT AND PARTY RESERVATION AND AGREEMENT

Name of organization: _____

Chairman: _____

Street: _____

City: _____ State: _____ Zip Code: _____

Phone: Office() _____ Home() _____

Email: _____

Event date: _____ Time: _____

Number in group: _____ Number guaranteed (to be confirmed 2 weeks prior to event): _____

Secondary Contact: _____

Phone: Office() _____ Home() _____

Email: _____

INFORMATION

Golf and Cart fees: _____ Beer cart requested: yes / no Beer on course requested: yes / no

Remarks: _____

I have read all conditions and agree to abide by them. I understand that my deposit is non-refundable within 60 days of the tournament, and if I fail to cancel within 30 days of the event I will be responsible for the amount of the tournament contract. Any changes to the contract must be made in writing.

Signed: _____
Representing Glenn Dale Golf Club

Signed: _____
Representing Event and responsible for expenses incurred

Amount of deposit required: _____

Amount received: _____ Date: _____

Charge Card #: _____ Exp. Date: _____

Beverage Cart Policies and Guidelines

By signing this agreement I, _____
understands that failure to adhere to all rules and guidelines set forth by Glenn Dale Golf Club (hereafter referred to as the Club) will result in my immediate removal from the beverage cart.

Rules include but are not limited to the following:

1. Beverage cart must always be operated in a safe manner.
2. Operator is not to consume alcohol at any time while they are continuing to operate the beverage cart.
3. No more than 2 persons are allowed in the cart at any time and any person riding in the cart must be properly seated in the cart.
4. Operator must be properly dressed according to the Club.
5. Operator must adhere to all rules regarding cart operation as directed by the Club and its representatives.
6. Beverage cart operator will be responsible for refusing service to any person who appears intoxicated
7. Beverage cart operator must be 21 years of age or older.

Sign

Date