



## **Wilpshire Golf Club Privacy Policy**

This Privacy Policy sets out how Wilpshire Golf Club (WGC) use and protect any information that you give to us when you visit the website [www.wilpshiregolfclub.co.uk](http://www.wilpshiregolfclub.co.uk) or become a member of the golf club.

WGC is committed to ensuring your privacy is protected. Should we ask you to provide certain information by which you can be identified when using this website then you can be assured; that it will only be used in accordance with this privacy statement.

Regarding the website and associated marketing activities, WGC manage personal data and are fully compliant with General Data Protection Regulations (GDPR).

Your privacy is of the highest importance to us and we will never release your personal details to any third party without your consent.

### **What information do we collect about you?**

When you join WGC, we collect only the information required from you to fulfil our contractual obligations which includes being able to send you a subscription renewal notice, AGM notices and to administrate competitions at the club. We may collect; name and surname; email address; telephone number; gender; handicap ability; CDH number. We may also collect similar information when you enter an open competition; organise a golf society visit or attend as a casual golfer.

We do not collect or store any sensitive personal data within the meaning of the Data Protection Act.

### **How the information about you will be used**

When you join WGC as a member or enter into an open competition we may share information with external and internal data processors (BRS Tee Management System and Club V1 Management administration system). Your personal data is controlled by the club's Data Protection Officer who adheres to the Golf Club's internal data protection policies and procedures. We will;

- (i) Only process information necessary to establish or maintain membership or support.

- (ii) Only process information necessary to provide or administer activities for people who are members of WGC or who have regular contact with WGC.
- (iii) Only share information with people and organisations necessary to carry out the activity of WGC.
- (iv) Only keep the information whilst the individual is a member or supporter as long as necessary.

We do not share information with third parties for commercial purposes.

By submitting your personal information to us, you signify your consent to our using the information provided in the manner above. If we amend our privacy policy, it will be published on [www.wilpshiregolfclub.co.uk](http://www.wilpshiregolfclub.co.uk). If at any time you wish to update the information we hold about you or wish to stop receiving information, please notify the Club Manager.

## **Security**

We are committed to ensuring your information is secure. To prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect from you. We maintain adequate technical and organisational security measures to protect your personal information from loss, misuse, unauthorised access, disclosure, alteration or destruction.

## **Individual rights**

You have the right to request a copy of the information we hold about you. If you would like a copy of this information, please email us at [admin@wilpshiregolfclub.co.uk](mailto:admin@wilpshiregolfclub.co.uk) or write to the data controller (Club Manager) at the Golf Club. We want to make sure that your personal information is accurate and up to date. You may ask us to correct or erase information that you think is inaccurate. At the time of collecting data you have the right to object to the club holding certain information about you.

## **Changes to our Privacy Policy**

We keep our privacy policy under review and will place any updates on our website. This privacy policy was last updated on 1<sup>st</sup> April 2018.

## **How to contact us**

If you need any further information please email us at [admin@wilpshiregolfclub.co.uk](mailto:admin@wilpshiregolfclub.co.uk) or write to us at Wilpshire Golf Club Ltd, 72 Whalley Rd. Wilpshire, Blackburn BB1 9LF.

