



## **BILLINGHAM GOLF CLUB LTD**

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### **SAFEGUARDING ADULTS POLICY STATEMENT**

- 1.1 Billingham Golf Club (BGC) considers the abuse of anyone at risk to be wholly unacceptable and recognises the harmful effect that abuse has on the victim, their families and the wider community. BGC believes that the welfare of adults at risk is paramount and that everyone has the right to protection from abuse regardless of age, culture, disability, gender, racial origin, language, religious belief or sexual orientation.
- 1.2 Reports of abuse or suspected abuse are taken extremely seriously and BGC is committed to identifying, responding to and addressing any issues identified. BGC works towards minimising the potential for abuse to occur by implementing appropriate policies and procedures, which include the offer of support to any victim in a safe and supportive environment throughout any investigation process.
- 1.3 BGC recognises it's wider Safeguarding responsibilities under the PREVENT Duty to protect children and adults from radicalisation, whether within their family or from outside influences.
- 1.4 All reported incidents will be addressed in a way that ensures allegations are dealt with in confidence, in a manner which best respects people's dignity, and that investigations are carried out impartially. Any allegation or suspicion of abuse by an employee of BGC will be addressed through formal internal disciplinary procedures.

### **2 REFERENCE MATERIAL**

- 2.1 BGC will comply with all relevant legislation and regulations including, but not restricted to, those listed below:
  - Mental Health Act 1983
  - Sexual Offences Act 2003
  - Housing Acts 1985 & 1996
  - Enduring Power of Attorney Act 1995
  - Disability Discriminations Act 1995 & 2005
  - Human Rights Act 1998
  - General Data Protection Regulations 2018
  - Public Interest Disclosure Act 1998
  - Care Standards Act 2000
  - Mental Capacity Act 2005
  - Safeguarding Vulnerable Groups Act 2006
  - Employment (Age) Equality Act 2006
  - Health and Social Care Act 2008

- Equality Act 2010
- Protection of Freedoms Act 2012
- Care Act 2014, and associated guidance
- Domestic Violence Crime and Victims Act 2004
- Anti-Social Behaviour Act 2003
- Crime and Disorder Act 1998
- Protection from Harassment Act 1997
- National Health Service and Community Care Act 1990
- Disabled Persons Service Consultation and representation Act 1986
- Freedom of Information Act 2000
- Counter-terrorism and Security Act 2015, including Prevent Duty guidance
- Modern Slavery Act 2015
- Ofsted

### 3 DEFINITIONS

**Safeguarding** - the Care Act 2014 defines safeguarding as 'Protecting an adult's right to live in safety, free from abuse and neglect'

**GDPR** – General Data Protection Regulations

**Prevent** - Part of a Government counter-terrorism strategy aimed at stopping people becoming terrorists or supporting terrorism

**DBS** – Disclosure and Barring Service

**Forms of Abuse** definitions Appendix 1

### 4 POLICY CONTENTS

#### 4.1 Reporting a Safeguarding Concern

4.1.1 The Safeguarding Children, Young People and Adults procedure details the reporting process.

#### 4.2 Confidentiality and Disclosure of Information

4.2.1 The need to distinguish between the principles of confidentiality and the need to share information must be in line with guidance detailed in the PREVENT and Safeguarding procedures, information sharing protocols and data protection legislation.

#### 4.3 Recording, Storing and Sharing Information

4.3.1 Information is recorded, stored, shared and destroyed in accordance with the GDPR. The consent of the individual should be secured, however if consent is not received information can still be processed if there is a legitimate purpose, such as preventing serious harm to an adult at risk, protecting a child's health and well-being, providing urgent medical treatment or in the detection or prevention of crime.

#### 4.4 Consent and Capacity

4.4.1 It will always be assumed that a customer has the capacity to make decisions about their personal safety unless information or advice received suggests otherwise. In such cases, any actions required will be taken within the requirements of legislation.

4.5 Recruitment and Staff Selection

4.5.1 All employees and volunteers working with children and young people will be assessed for suitability with the Disclosure and Barring Service (DBS)

4.5.2 In addition, guidance will be provided to ensure employees and volunteers understand their roles and responsibilities when working with children. This includes mandatory refresher training on an annual basis.

Signed: NP Kerr

Date: 14/8/18

N P Kerr – Chairman