

## Kinsale Golf Club

### Prime Time Booking Policy Operation of Time Sheets

1<sup>st</sup> April 2017

In order to permit fair access to as many members as possible at peak times, the committee will continue to enforce the Prime Time Booking Policy.

**Prime Time** is designated from sunrise until 11.30 am on Saturdays and Sundays.

Within a time window commencing at the live opening of the system at 8am on Friday, up to 8am on the following Tuesday, a member **will be allowed one time slot only during Prime Time**, which can be either Saturday or Sunday, but not both.

This will apply whether the competitions are Singles or Team competitions, such as Fourballs or three man teams.

After 8am on Tuesday, this restriction will be removed and members can book a second Prime Time slot, if available.

Members are responsible for their name on the timesheet, whether the booking was made directly or by a playing partner.

**Breach of the policy may result in access to the BRS system being removed for a period of 2 weeks. A further breach within 3 months of the first breach may cause the suspension of the member from competition entry for one week.**

#### **Cancellations and no shows**

No shows are unacceptable. Members are deprived of an opportunity to play, and the Club suffers a loss of income. No Shows particularly impact on team events and every effort should be made to provide adequate notice.

If a Member cannot play at the booked time slot, the slot should be cancelled immediately, but not later than 8pm on the day before the competition. A cancellation after this time may be regarded as a no show.

A member who has to cancel at short notice should remove his name from the time sheet and telephone the Pro Shop immediately.

**A no show will be recorded by the Pro Shop and members will be requested to provide an explanation for their failure to play. If a member has 2 no shows in a 3 month period they may be suspended from competition entry for 2 weeks.**

Severe weather may, on occasions, disrupt play leading to cancellations and this is understandable (though the course may remain open). Members must make every effort to cancel a booking and permit their fellow members to play.

Men's Committee  
April 2017