

## **Golf Services Manager**

### **Beaverdale Golf Club**

**Location:** Cambridge, Ontario, Canada

**Department:** Golf Services

**Reports To:** General Manager

**Classification:** Full Time Seasonal (must be available to work any shift including early mornings, days, weekends & holidays)

#### **Summary:**

Beaverdale Golf Club is a member of GolfNorth Properties; an established golf course management company in KW area and we are looking for a hard-working and professional applicant who can start sometime in early April.

#### **Primary Responsibilities:**

- Interaction with Pro Shop and Customer Service staff and volunteering ambassadors
- Providing excellent customer service to all members and pay as you play customers
- Assist in the receiving and merchandising of pro shop merchandise and with bi-weekly inventory
- Comfortable conversing with our guest and discussing upcoming events and features that we are offering
- Assist in day of operations of tournaments via cart set up, on course set up and other logistics
- Assist in the operation of all internal leagues and member events, and tournaments including the preparation and execution of the event
- Other duties as assigned to assist in the daily functioning of the clubhouse including assisting in the snack bar area

#### **Qualifications:**

- A diploma or degree or attaining one
- Previous Customer Service experience preferred
- Strong Golf background in numeracy skills
- Excellent communication skills, both written and oral
- Excellent organizational and time management skills
- Ability to problem solve and make decisions
- Smart Serve Certification

#### **Apply:**

Please submit your resume & cover letter to Barbara Warry, General Manager at [bwarry.beaverdale@golfnorth.ca](mailto:bwarry.beaverdale@golfnorth.ca). Please write "Beaverdale - Golf Services Manager" in the Subject line.