



## 2019 Group Outing Packet

*Hunters Ridge Golf Course is a premier 18-hole championship golf course with meeting facilities that was established in 1997 for the enjoyment of the surrounding communities. We want to host your next group outing, fund-raiser, or special event. The following policies and guidelines will help you plan and prepare for a successful golf event at Hunters Ridge.*

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### Scheduling Your Event

Golf outings of 32 or more players that receive the Professional Services of our staff are permitted on Monday through Thursday. Groups of 32 or less that do not require Professional services may be scheduled on any day, at the discretion of management.

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### “Shotgun” Start Golf Events

All groups requesting a full shotgun start are required to have a minimum of 100 players or agree to pay for 100 players no matter if the reserved number falls below that.

Groups under 100 players can have a modified shotgun start using part of the golf holes are allowed and can be scheduled at other times when making arrangements of the Hunters Ridge Professional Staff.

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### Request Procedure

Please complete the Hunters Ridge Golf Course *Outing Form* and *Final Count Guarantee Authorization Form*. These forms should be submitted to the management staff of Hunters Ridge Golf Course.

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### Food and Beverage Service

**Any Food or Beverage not purchased at Hunters Ridge Golf Course will be charged a *Service and Usages Fee* of \$50 per 25 players and that includes donated beverages.**

All Alcoholic Beverages must be purchased through Hunters Ridge as per the State of Iowa Liquor Laws.

**Catering Fee:** \$3 per person if Hunters Ridge does not provide or arrange the food service for your outing.

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## Food and Beverages on the Course

Check all items that apply to your event:

- Sack Lunch** – Deli Sandwich (Ham/Turkey), Chips, and Candy Bar
  - 1 to 40 Lunches – \$12 each
  - 40 + Lunches – \$11 each
  
- Kegs of Beer** (Bud Light/Miller Lite/Coors Light) – \$275 per keg
  - Premium or Import kegs are available on request. Prices vary.

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## Beverage Cart & Services

Check all items that apply to your event:

- Each person is on their own for all purchases.
- \_\_\_\_\_ Drink Tickets to be given to each player. \*\*
  - Bottled Water – \$2
  - Powerade – \$3
  - 16 oz. Aluminum Bottle Beer & Mikes Hard Lemonade – \$4.25
  - Soft Drinks – \$3
  - Can Domestic Beer – \$3.75

Our Service staff mark the tickets according to the items selected, the actual total is then charged to the group. Tickets can be redeemed at the Snack bar, Beverage Cart, or Lodge Bar. There is no charge for unused tickets.

**\*\* Standard gratuity of 18% is applied to this service**

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## Host Beverage Cart & Services: Paid by the Event Host \*\*

Check all items that apply to your event:

- Non-Alcoholic Beverages Only
- Soft Drinks, Beer, Malted Beverages — No Mixed Drinks
- All Beverages Included — Wine, Beer, Mixed Drinks, and Soft Drinks
- Snack Food Only — Chips, Candy, Ice Cream, Muffins, Nuts, Jerky
- Hot Dogs, Brats, Sandwiches and Pizza Slices
- Cigars

**\*\* Standard gratuity of 18% is applied to this service**

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## Lodge Usage Fee

Check all items that apply to your event:

- Up to 50 players – \$50       51 to 100 players – \$100       More than 100 players – \$150

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## Responsibilities of the Group Sponsor

At least three (3) days prior to the event:

**1. A final list of Player Names, Pairing Groups, Cart Assignments, and Special Requests must be sent to Hunters Ridge to professionally prepare for the event. Final billing will be based upon this Guaranteed Minimum Count.**

**2. All participants must be made aware of the following policies:**

- a. Arrival time for all participants.
- b. Dress code: Clothing that is acceptable and proper. Collared shirts and shoes must be worn at all times.
- c. Hunters Ridge is a smoke-free facility.
- d. The need for adherence to the Hunters Ridge rules of etiquette and conduct.
- e. Hunters Ridge is responsible for controlling all events on the premises. However, the Group Sponsor is liable and will be charged for any damages to the premises or equipment.

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## Final Count / Guarantee Policy

**A final count of participants must be submitted to Hunters Ridge Golf Course at least 3 days in advance of the event. This guarantee may not be reduced after this time.**

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## Deposit and Payment

**Full Payment is expected on the day of your event. If special direct billing arrangements have been made prior to the event, final payment is due within 10 days of the event.**

**To reserve a date and starting time, a deposit of \$150 is required for “tee-time” outings or \$350 for “shotgun” start outings. Your deposit will be credited to your account and subtracted from the final charges.**

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### Hunters Ridge Golf Outing Package

**\$60 per person (plus tax)** — Available Monday through Friday

*Includes:*

- Advanced Booking Privileges
- 18 Hole Cart Fee
- Personalized Golf Carts
- \$5 Per Player In Gift Certificates
- Flag Events
- Use Of The Lodge At Hunters Ridge
- Linens and Skirts
- 18 Hole Green Fee
- Range Balls
- Personalized Score Cards
- Event Scoring
- Use Of Hunters Ridge Scoreboard
- Registration Table
- Professional Administration

**Name of Organization:** \_\_\_\_\_

I have read and I understand the Hunters Ridge Golf Course *Event Policies and Guidelines*. As group sponsor, I agree that the group will follow all stated policies and procedures, including the final count guarantee policy and payment requirements. The party signing this contract agrees to take financial responsibility for all fees incurred by the group. Outings canceled inside of 14 days prior to the event will be billed for the guaranteed minimum given to us 7 days from the event and forfeiture of deposit.

By: \_\_\_\_\_  
Hunters Ridge Management

By: \_\_\_\_\_  
Organization Representative

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Deposit: \$ \_\_\_\_\_

Federal Tax ID: \_\_\_\_\_

2 Week Check In: \_\_\_\_\_

Final Count Deadline: \_\_\_\_\_

Payment for Event: \$ \_\_\_\_\_